



The New York State Contract Reporter

*NYS' official source of contracting opportunities
Bringing business and government together*

This document printed
Monday, 11/15/2021

Contracting Opportunity

*** This ad has not been published. It has been reviewed and pending publication. ***

Title: Mailing and Postage Equipment and Technology
Agency: Sourcewell
Division: Procurement Department
Contract Number: 011322
Contract Term: 4 years, with potential 1 year extension
Date of Issue: 11/16/2021
Due Date/Time: 01/13/2022 4:30 PM
Central Time
County(ies): All NYS counties
Classification: Office & Residential Furniture, Supplies & Equipment - *Commodities*
Opportunity Type: General
Entered By: Chris Robinson
Description: Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Mailing and Postage Equipment and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 13, 2022, at 4:30 p.m. Central Time, and late proposals will not be considered.
Service-Disabled Veteran-Owned Set Aside: No

Contact Information

Primary contact: Sourcewell
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
rfp@sourcewell-mn.gov

Submit to contact: Sourcewell
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
rfp@sourcewell-mn.gov



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AFFIDAVIT OF PUBLICATION



DJCOREGON

11 NE Martin Luther King Jr. Blvd. Suite 201 / Portland, OR 97232-3579
(503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH--ss.

I, **Nick Bjork**, being first duly sworn, depose and say that I am a **Publisher** of the **Daily Journal of Commerce**, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH, and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Goods and Services notice described as

Case Number: NOT PROVIDED
MAILING AND POSTAGE EQUIPMENT AND TECHNOLOGY
Sourcewell; Bid Location Staples, MN, Todd County; Due 01/13/2022 at 04:30 PM

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 time(s) in the following issues:

11/17/2021

State of Oregon
County of Multnomah

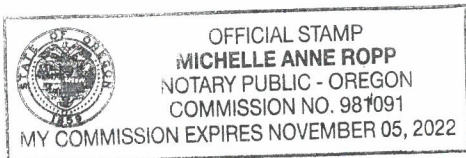
SIGNED OR ATTESTED BEFORE ME
ON THE 17th DAY OF **November**, 2021

Nick Bjork

Notary Public-State of Oregon

SOURCEWELL
MAILING AND POSTAGE EQUIPMENT
AND TECHNOLOGY
Proposals due 4:30 pm,
January 13, 2022
REQUEST FOR PROPOSALS

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Mailing and Postage Equipment and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 13, 2022, at 4:30 p.m. Central Time, and late proposals will not be considered.
Published Nov. 17, 2021. 12064370



Carol Jackson
Sourcewell
202 12th St NE
Staples, MN 56479-2438

Order No.: 12054370
Client Reference No:

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Mailing and Postage Equipment and Technology** to result in a contracting solution for use by its Participating Entities.

Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada.

A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>].

Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 13, 2022, at 4:30 p.m. Central Time, and late proposals will not be considered.

STATE OF OKLAHOMA, } SS.
COUNTY OF OKLAHOMA }

Affidavit of Publication


Bryan Miller, of lawful age, being first duly sworn, upon oath deposes and says that she/he is the Classified Legal Notice Admin, of GateHouse Media Oklahoma Holdings, Inc, a corporation, which is the publisher of *The Oklahoman* which is a daily newspaper of general circulation in the State of Oklahoma, and which is a daily newspaper published in Oklahoma County and having paid general circulation therein; that said newspaper has been continuously and uninterruptedly published in said county and state for a period of more than one hundred and four consecutive weeks next prior to the first publication of the notice attached hereto, and that said notice was published in the following issues of said newspaper, namely:

**SOURCEWELL
103734**

<u>AdNumber</u>	<u>Publication</u>	<u>Page</u>	<u>Date</u>
0000670729-01	OC- The Oklahoman	B13	11/16/2021
0000670729-01	OC- The Oklahoman	B12	11/23/2021


Agent: Bryan Miller Date: 11/23/2021

Subscribed and sworn to be me before this date : 11/23/2021


Notary: Terri Roberts Date: 11/23/2021





Beaufort Gazette
 Belleville News-Democrat
 Bellingham Herald
 Bradenton Herald
 Centre Daily Times
 Charlotte Observer
 Columbus Ledger-Enquirer
 Fresno Bee

The Herald - Rock Hill
 Herald Sun - Durham
 Idaho Statesman
 Island Packet
 Kansas City Star
 Lexington Herald-Leader
 Merced Sun-Star
 Miami Herald

el Nuevo Herald - Miami
 Modesto Bee
 Raleigh News & Observer
 The Olympian
 Sacramento Bee
 Fort Worth Star-Telegram
 The State - Columbia
 Sun Herald - Biloxi

Sun News - Myrtle Beach
 The News Tribune Tacoma
 The Telegraph - Macon
 San Luis Obispo Tribune
 Tri-City Herald
 Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
34474	171503	Print Legal Ad - IPL0049185		\$132.13	1	18 L

Attention: Carol Jackson

SOURCEWELL
 PO BOX 219
 STAPLES, MN 56479

REQUEST FOR PROPOSALS

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Mailing and Postage Equipment and Technology** to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [https://proportal.sourcewell-mn.gov]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 13, 2022, at 4:30 p.m. Central Time, and late proposals will not be considered.
 IPL0049185
 Nov 16 2021

State of South Carolina

County of Richland

I, Tara Pennington, makes oath that the advertisement, was published in The State, a newspaper published in the City of Columbia, State and County aforesaid, in the issue(s) of

No. of Insertions: 1

Beginning Issue of: 11/16/2021

Ending Issue of: 11/16/2021

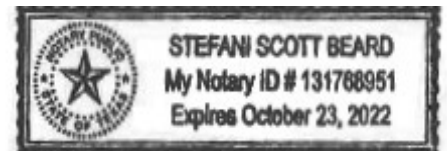
Tara Pennington

Tara Pennington

Sworn to and subscribed before me this 16th day of November in the year of 2021

Stefani Beard

Notary Public in and for the state of Texas, residing in Dallas County



Errors - the liability of the publisher on account of errors in or omissions from any advertisement will in no way exceed the amount of the charge for the space occupied by the item in error, and then only for the first incorrect insertion.

Extra charge for lost or duplicate affidavits.
 Legal document please do not destroy!

Opportunity Notice
Mailing and Postage Equipment and Technology

Category: Goods

Potential vendors (bidders) may view the bid package here.

[View Bid Package](#)

Interested vendors (bidders) who wish to submit a response to this opportunity should register their interest by downloading the document(s) from the bid package.

[View Interested Vendors \(Bidders\)](#)

Opportunity Information

Organization: Canoe Procurement Group of Canada
Organization Address:
Reference Number: AB-2021-06533
Solicitation Number: AB-2021-06533
Solicitation Type: Request for Proposal
Posting (MM/dd/yyyy): 11/18/2021 09:00:00 AM Alberta Time
Closing (MM/dd/yyyy): 01/13/2022 03:30:00 PM Alberta Time
Last Update (MM/dd/yyyy): 11/18/2021 08:51:52 AM Alberta Time
Agreement Type: NWPTA/TILMA & CFTA & CETA & TCA
Region of Opportunity: Open
Region of Delivery: Alberta
Opportunity Type: Open & Competitive
Commodity Codes:
 N7110XA: Case, Mail Distribution, except P.O.D. design
 N7110VD: Table, Mail Sorting
 N7490QE: FOLDING/INSERTING EQUIPMENT - MAIL ROOM
 N7490B: CHECK INSERTING AND MAILING MACHINE
 N7110Y: Case and Table, Mail Distribution
 N7490QC: MAILING MACHINE, ELECTRIC
 N7110X: Case, Mail Distribution
 N7490QE: MAIL PROCESSING SYSTEM (INCLUDES AUTOMATIC EXTRACTOR, ORIENTOR AND ENVELOPE OPENER)
 N7110D: Trays, Mail Sorting
 N3990S: Cart, Mail - Automatic
 N7110VDS: Table, Mail Dumping and Stamping w/o Case
 N7110VDA: Table, Mail Dumping and Stamping w/Case
 N7110PA: Mail Room Systems (Furniture)
 N7490T: POSTAGE METER

Response Submission:

Only Proposals submitted through the Sourcwell Procurement Portal will be considered.

<https://portal.sourcwell-mn.gov>

Proposals are due no later than January 13, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.

Response Contact:

Robinson, Chris
 Procurement Manager
 2510 Sparrow Drive
 Nisku, Alberta T9E 8N5
 Tel: 218-895-4168
 Email: rfp@sourcwell-mn.gov

Response Specifics:

A full copy of the Request for Proposals can be found on the Sourcwell Procurement Portal [<https://portal.sourcwell-mn.gov>]. Only proposals submitted through the Sourcwell Procurement Portal will be considered. Proposals are due no later than January 13, 2021, 4:30 pm Central Time, and late proposals will not be considered.

Proposer's complete proposal must be submitted through the Sourcwell Procurement Portal no later than the date and time specified in the Solicitation Schedule. Any other form of proposal submission, whether electronic, paper, or otherwise, will not be considered by Sourcwell. Only complete proposals that are timely submitted through the Sourcwell Procurement Portal will be considered. Late proposals will not be considered. It is the Proposer's sole responsibility to ensure that the proposal is received on time.

All proposals must be received through the Sourcwell Procurement Portal no later than the Proposal Due Date and time noted in the Solicitation Schedule above. It is recommended that Proposers allow sufficient time to upload the proposal and to resolve any issues that may arise. The closing time and date is determined by the Sourcwell Procurement Portal web clock.

In the event of problems with the Sourcwell Procurement Portal, follow the instructions for technical support posted in the portal. It may take up to twenty-four (24) hours to respond to certain issues.

Upon successful submission of a proposal, the Portal will automatically generate a confirmation email to the Proposer. If the Proposer does not receive a confirmation email, contact Sourcwell's support provider at support <https://portal.sourcwell-mn.gov>.

To ensure receipt of the latest information and updates via email regarding this solicitation, or if the Proposer has obtained this solicitation document from a third party, the onus is on the Proposer to create a Sourcwell Procurement Portal Vendor Account and register for this solicitation opportunity.

All proposals must be acknowledged digitally by an authorized representative of the Proposer attesting that the information contained in the proposal is true and accurate. By submitting a proposal, Proposer warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential contract award. The submission of inaccurate, misleading, or false information is grounds for disqualification from a contract award and may subject the Proposer to remedies available by law.

Opportunity Description:

Canoe Procurement Group of Canada, is posting the solicitation on behalf of CivicInfo BC, RMA, SARM, AMM, IAS, UMB, NSF, FPEM, MNL, NWTAC and its current and potential Members and represented Associations and their Members, which includes local Governmental and other not-for-profit organizations located in all provinces and territories in Canada including but not limited to British Columbia, Alberta, Saskatchewan, Manitoba, Ontario, Nova Scotia, New Brunswick, Prince Edward Island, Newfoundland and Labrador and Northwest Territories. Request for Proposal ("RFP") to result in regional and/or national contract solutions under the rules and regulations of the New West Partnership Trade Agreement ("CETA") for this procurement, Canoe/Sourcwell is requesting proposals for Mailing and Postage Equipment and Technology to result in a national contracting solution for use by its members.

Members include thousands of governmental, higher education, K-12 education, not-for-profit, tribal government, and other public agencies located in Canada. A full copy of the Request for Proposals can be found on the Sourcwell Procurement Portal [<https://portal.sourcwell-mn.gov>]. Only proposals submitted through the Sourcwell Procurement Portal will be considered. Proposals are due no later than January 13, 2022, at 4:30 p.m. Central Time, and late proposals will not be considered.

APC "Opportunity Notices" This notice is provided for information purposes only. Refer to the "Opportunity Documents" in the bid package for authoritative information.

All queries pertaining to the language, content or any missing or inaccurate information within this abstract must be sent to its originator of the abstract, as specified in the opportunity notice.

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Bid RFP #011322 - Mailing and Postage Equipment and Technology

Bid Type RFP
Bid Number 011322
Title Mailing and Postage Equipment and Technology
Expected Start Date Nov 16, 2021 12:00:00 AM CST
Expected End Date Jan 13, 2022 4:30:00 PM CST
Agency Sourcewell
Bid Contact Chris Robinson
(218) 895-4168
rfp@sourcewell-mn.gov
202 12th Street NE
P.O. Box 219
Staples, MN 56479-0219

Questions
0 Questions
0 Unanswered
[\[View Questions\]](#)
Edit Bid
[\[Edit\]](#)

Description

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Mailing and Postage Equipment and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 13, 2022, at 4:30 p.m. Central Time, and late proposals will not be considered.

Pre-Bid Conference

Date Dec 7, 2021 10:00:00 AM CST
Location Online Conference
Notes Login information will be emailed two business days prior to the event.

Documents

No Documents for this bid

View Details

Click [here](#) to return to the Sourcewell Procurement Portal home page.

Bid Details
▲

Bid Classification: Bid Type: Bid Number: Bid Name: Bid Status: Bid Closing Date: Question Deadline: Time-frame for delivery or the duration of the contract: Negotiation Type: Condition for Participation: Electronic Auctions: Language for Bid Submissions: Submission Type: Submission Address: Public Opening: Description:	Goods RFP - General RFP 011322 Mailing and Postage Equipment and Technology Open Thu Jan 13, 2022 4:30:00 PM (CST) Wed Jan 5, 2022 4:30:00 PM (CST) Refer to project document Refer to project document Refer to project document Not Applicable English unless specified in the bid document Online Submissions Only Online Submissions Only No Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Mailing and Postage Equipment and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [https://proportal.sourcewell-mn.gov]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 13, 2022, at 4:30 p.m. Central Time , and late proposals will not be considered.
Bid Document Access:	Bid Opportunity notices and awards and a free preview of the bid documents is available on this site free of charge without registration. Please note, some documents may be secured and you will be required to register for the bid to download and view the documents. There is no cost to obtain an unsecured version of the document and /or to participate in this solicitation.
Categories:	Show Categories [+]

Submit a Question
 Register for this Bid
 Download Bid Documents

Meeting Locations

The following are the meeting times and locations for the opportunity:

Meeting Location	Description	Date / Time	Mandatory Me...	Meeting Document
Online Pre-Proposal Conference	Login instructions will be posted to the "Documents" section and available to registered suppliers two business days prior to the web conference.	Tuesday December 7, 2021 10:00 AM (CST)	No	

Documents

File Name	Pages	
RFP_011322_Mailing_Postage_Eqpt_Tech Thursday November 11, 2021 10:10 AM	12	Download
RFP_011322_Mailing_Postage_Eqpt_Tech_Contract_Template Thursday November 11, 2021 10:10 AM	18	Download
RFP_011322_Mailing_and_Postage_Equipment_Pre_Proposal_Login_Instructions Friday December 3, 2021 10:23 AM	1	Download

OPEN

Mailing and Postage Equipment and Technology

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Mailing and Postage Equipment and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 13, 2022, at 4:30 p.m. Central Time, and late proposals will not be considered.

Important Dates

Pre-Proposal Conference:
December 7, 2021 at 10:00 am CST

Proposals Due:
January 13, 2022 at 4:30 pm CST

To obtain a copy of the complete RFP, ask questions related to the RFP, or submit a proposal, please use the link below.

[Sourcewell Procurement Portal](#) 

Publish /Verify Contents

Save as Template

Solicitation Setting

- ✓ Invite Bidders No
- ✓ Evaluate Response online No
- ✓ Internal Approval No
- ✓ Enable Collaboration with other Users No

Solicitation Details

Mandatory Information

Solicitation Type	RFP	Solicitation Number	011322
Solicitation Name	Mailing and Postage Equipment and Technology	Procurement Type	Goods
Country & Province/State	Canada / Ontario	Published By	Sourcewell
Accept Questions	Not Applicable		

Internal Information (For Internal Use Only)

Procurement Title/Project Name	011322 Mailing and Postage Equipment
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Advertisement

Basic Settings

Solicitation Type	Open to all suppliers	Estimated Contract Amount	\$120,000,000.00
Publish Date	11/16/2021	Closing Date & Time	01/13/2022 16:30:00 CT
Publish Option		Value Range for this Solicitation	10,000,001 over

Selected Categories

Business Services/Supplies	
Shipping/ Courier, Transportation Services/ Storage Services	Courier, Mailing, Storage/lockers, Moving, Summer Camp Bussing Service, Patient Transport, trucking services, taxi, car rental, Shelving, Offsite Media Storage System, Logistics services, Racking, Material Handling Systems, etc



Solicitation Overview

Mailing and Postage Equipment and Technology

011322

Closing Date: **01/13/2022 04:30:00 PM CT**

Detail:

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Mailing and Postage Equipment and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [https://portal.sourcewell-mn.gov]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 13, 2022, at 4:30 p.m. Central Time, and late proposals will not be considered.

➔ Publish

○ Bid Announcements

○ Doc. Taker's List

Notice

Basic Information

Estimated Contract Value (CAD) \$120,000,000.00 (Not shown to suppliers)
Reference Number 0000212242
Issuing Organization Sourcewell
Owner Organization
Solicitation Type RFP - Request for Proposal (Formal)
Solicitation Number 011322
Title Mailing and Postage Equipment and Technology
Source ID PP.CO.USA.868485.C88455

Details

Location All of Canada, All of Canada
Purchase Type Duration:4 years
Description Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Mailing and Postage Equipment and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 13, 2022, at 4:30 p.m. Central Time, and late proposals will not be considered.

Dates

Publication 2021/11/16 08:36:21 AM EST
Question Acceptance Deadline 2022/01/05 05:30:00 PM EST
Questions are submitted online No
Bid Intent Not Available
Closing Date 2022/01/13 05:30:00 PM EST

Prebid Conference 2021/12/07 11:00:00 AM EST

Contact Information

Procurement Department
 218-894-1930
rfp@sourcewell-mn.gov

Pre-Bidding Events

Event Type Prebid Conference
Attendance Recommended
Event date 2021/12/07 11:00:00 AM EST
Location Online Conference
Event Note Login information will be emailed two business days prior to the event.

Bid Submission Process

Bid Submission Type Electronic Bid Submission
Pricing Lump sum
Pricing Lump sum
Bid Documents List

Item Name	Description	Mandatory
Bid Documents	Documents defining the proposal	No

Categories

Selected Categories

GSIN Categories (3)	
G	Goods Goods
N74	Office Machines, Text Processing Systems And Visible Record Equipment Office Machines, Text Processing Systems And Visible Record Equipment
N7490QBE	MAIL PROCESSING SYSTEM (INCLUDES AUTOMATIC EXTRACTOR, ORIENTOR AND ENVELOPE OPENER) MAIL PROCESSING SYSTEM (INCLUDES AUTOMATIC EXTRACTOR, ORIENTOR AND ENVELOPE OPENER)
N7490T	POSTAGE METER POSTAGE METER
N71	Furniture Furniture
N7110PA	MAIL ROOM SYSTEMS (FURNITURE) MAIL ROOM SYSTEMS (FURNITURE)
MERX Category (1)	
G	Goods Goods
G23	Office Equipment Office Equipment
UNSPSC Category (1)	
44000000	Office Equipment and Accessories and Supplies
44100000	Office machines and their supplies and accessories
44102100	Mail machines